

General Information		
Data Center Address		Work Request Number (If available)
Meter Description (If multiple meters on same address)		
Electrician Name	Address	Phone ()
Engineering Consultant Name	Address	Phone ()
Owner Name	Address	Phone ()

Voltage at Meter <input type="checkbox"/> 120/208 Volts <input type="checkbox"/> 277/480 Volts <input type="checkbox"/> Primary Voltage	Meter Location <input type="checkbox"/> Inside <input type="checkbox"/> Outside	Transformer(s) <input type="checkbox"/> Owned by Utility <input type="checkbox"/> Owned by Customer	If secondary is owned by Customer	
			No. of Sets	
			Size (kcmil)	
			Type (Al or Cu)	

Total Square Footage	Raised Floor Square Footage	<input type="checkbox"/> Check here to request Impedance for Arc Flash calculations
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Backup Generation <input type="checkbox"/> Break before Make/Open Transition (Preferred) <input type="checkbox"/> Make before Break/Closed Transition (Company Approval required)	Amount of Capacity (MW) Required for Load Bank Testing/Commissioning
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Electric Load (Excluding Motor Load)					
Interior Lighting	_____ kW	Computers	_____ kW	Power Factor	
Exterior Lighting	_____ kW	Receptacles	_____ kW		
Water Heating	_____ kW	Electric Cooking	_____ kW		
Heat Pump	_____ kW	Chiller Plant	_____ kW	UPS Losses	
Heat Pump Strip Heat	_____ kW	Motor Control Center	_____ kW		
Electric Heat	_____ kW	Other _____	_____ kW		
AC Data Processing Load	_____ kW	Other _____	_____ kW	Switchgear Size	
AC Not Including Data Processing	_____ kW				
Total Requested Load			_____ kW		

Load Ramp-Up Schedule (Project may contain not more than 4 load steps. Please include all)			
Initial Connect Date	Step 2 Date	Step 3 Date	Final Date of Ramp-Up
kW	kW	kW	kW
% of Total	% of Total	% of Total	100% of Total

☐ Please attach written details specific to this project.

Signature	Date
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Instructions for Completing the Load Letter (Form No. 729003)

General Information

Data Center Address	Street Address, City & State of building being served.
Work Request Number (If available)	To obtain a work request number call 1-888-569-5700.
Meter Description (If multiple meters on same address)	Clarify if the load associated with this load letter is for "House service," "Pod 3," etc.
Electrician Name	Name, address and phone number of the electrician performing new work on this building.
Engineering Consultant	Name, address and phone number of the consultant coordinating new work at this site.
Owner Name	Name of the ultimate customer along with their present address and phone number.
Voltage at Meter	Check the voltage that you want delivered to the building.
Meter Location	Check the location of the company Meter (Consult company Blue Book for specs.) Check
Transformer(s)	whether transformation will be done by Dominion Energy (should match Voltage request).
Secondaries	Check preferred ownership/installation of secondary cable.
Total Square Footage	Total floor space of building.
Raised Floor	Floor space of the building subject to data center usage.
Square Footage	
Backup Generation	If generation is used, select transition.
Capacity (MW) Required for Load Bank Testing/ Commissioning	MW required for testing and approximate DATE for commissioning.
<u>Electric Load (Excluding Motor Load)</u>	
Load	List all non-motor electrical loads at this location in terms of kW and tons.
Power Factor	Estimated power factor of building (if known).
UPS Losses	If Uninterruptable Power Supply is used, clarify losses during startup.
Switchgear Size	List the size of your switchgear.

Load Ramp-Up Schedule (Project may contain more or less than 4 load steps. Please include all)

List requested dates and amounts of power. Additional specifics may be necessary to further clarify customer needs. These specifics may be attached to this form.