



## Third Party Notice Request

**Dominion Energy Virginia and/or Dominion Energy North Carolina**

**Print this form, complete it entirely, and mail, email or fax it to:**

Attn: Customer Correspondence— 19th FL  
Dominion Energy Virginia and/or Dominion Energy North Carolina  
P. O. Box 26666  
Richmond, VA 23261

Fax: 877-496-0777

Email: [Credit@domenergy.com](mailto:Credit@domenergy.com) All fields are required  
unless otherwise noted.

Do not include with your bill.

About the Customer Being Enrolled

Name of Customer (As it appears on their bill)

Address (Street address that receives electric service)

City	State	Zip Code
Daytime Phone		Evening Phone (Optional)

E-mail Address (If available)

Dominion Energy Virginia and/or Dominion Energy North Carolina Account Number (10–Digit)

Customer Signature (Required)	Date
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About the Third Party (To whom and where notification should be sent)

Name

Agency (If applicable)

Mailing Address

City	State	Zip Code
Daytime Phone		Evening Phone (Optional)

E-mail Address (If available)

Third Party Signature (Required)	Date
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Dominion Energy Virginia / Dominion Energy North Carolina will send a copy of disconnect notices to the third party at the address indicated on this form. The customer and third party agree that Dominion Energy will incur no liability in the event that the third party does not receive such notices.