Electronic Payment Data Sheet (ACH)

Basic Requirements

Electronic payment must be customer-initiated *Automated Clearing House* (**ACH**) credits transferred from the customer's bank account to Dominion Energy's bank account with **Wells Fargo**. This is also referred to as an EDI820 payment file. Customers interested in electronic billing (EDI810) should contact EDIBilling@domenergy.com.

Dominion Energy only accepts standard *National Automated Clearing House Association (***NACHA**) formatting for **CCD+** and/or **CTX** (CCD+ - Cash Concentration and Disbursement Plus and/or CTX - Corporate Trade Exchange).

To initiate this process, please contact the ACH support desk - ACH@domenergy.com. Our team will then provide bank account details, further requirements for formatting/automation, and setup trial payment for validation ($0.01 -$4.99). Customers must complete a successful *penny test* prior to submitting full payment via EDI820/ACH.

RMR Format Requirements

The customer's complete 12-digit utility account number and payment amount must be provided in a valid RMR invoice (IV) sequence. Below is an example for a $123.45 payment to mock account number 001234567890:

RMR*IV*XXXXXXXXXXXX$$$$$$$$.$$**

- Xs – 12-digit customer account
- $$$$$$$$.$$ - Payment <u>must be a positive amount</u> and range from $0.01 to $99,999,999.99
- Asterisked separators required as shown

RMR*IV*001234567890123.45**

Payment Timing to Post

Any *well-formed* EDI820/ACH payment submitted by 2:00pm EST will be viewable in our billing system (SAP) by 11am the next business day; and sooner in some cases. Successful payments made after the closing of this 2pm EST daily *scrub* window will be delayed an additional business day to post into our billing system.

Additional requirements

- The file header and footer must total and be in balance. Any difference will cause the file to be out-of-balance and then be rejected by our bank.
- The format of the RMR sequence is vital to the success of the EDI820/ACH payment. Invalid formatting will be rejected by our bank.
- If a date must be provided, then include it after the 12-digit account in the RMR02 field:
  RMR*IV*001234567890AUG2025123.45**
  RMR*IV*00123456789008132025123.45**
- Do <u>not</u> send EDI820/ACH payments as a wire or it will <u>not</u> be recognized; and will be returned by our bank.
- If you feel a transaction was processed in error, then please email our support desk and/or your bank to resolve the issue. Do <u>not</u> submit debit transactions to reverse.

Next steps

Contact **ACH@domenergy.com** for more information.

Please visit our website to review additional electronic payment options (one-time, autopay, scheduled bank draft):
https://www.dominionenergy.com/virginia/paying-my-bill/pay-my-bill