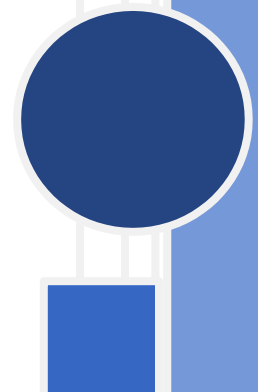




# **Emergency Action Plan ANNUAL FACE-TO-FACE MEETING REPORT - 2017**

Virginia Electric and Power Company  
Chesterfield Power Station  
Upper and Lower Ash Ponds  
500 Coxendale Rd  
Chester, Virginia 23836

January 10, 2018



## **Purpose**

This Emergency Action Plan (EAP) Annual Face-to-Face Meeting Report for the Chesterfield Power Station Upper Ash Pond (Registered Dam Inventory #04145) and Lower Ash Pond (Registered Dam Inventory #00823) is produced by Virginia Electric and Power Company d/b/a Dominion Energy Virginia to comply with 40 CFR § 257.105(f)(7). This report documents the annual meeting between representatives of the owner and local emergency responders as required by 40 CFR § 257.73(a)(3)(i), which was held December 20, 2017.

## **Attendance**

All parties on the EAP Stage II/III notification flowchart were invited and encouraged to attend; however attendance from select station personnel was mandatory. Copies of the EAP meeting invitation and sign-in sheet identifying the attendees are included as attachments A and B.

## **Description of Annual Face-to-Face Meeting**

The annual meeting was conducted to review and verify lines of communication, phone numbers, personnel roles, and responsibilities in the EAP.

The meeting covered the following items:

- Introduction
- Contact Information
- Purpose and Content of the Emergency Action Plan (EAP)
- Responsibilities
- Overview of Pond D (including site tour)
- Potential Dam Failure and Inundation
- Tabletop Training Exercises
- Contact Information

## **Appendix A**

EAP Annual Meeting Invitation

## **Appendix B**

EAP Annual Meeting Sign-in Sheet

**Appendix A**  
EAP Annual Meeting Invitation

**From:** Kelly, Jessica

**To:** [wade.collins@deq.virginia.gov](mailto:wade.collins@deq.virginia.gov); [lori.dachille@vdem.virginia.gov](mailto:lori.dachille@vdem.virginia.gov); [mark.killgore@dcr.virginia.gov](mailto:mark.killgore@dcr.virginia.gov); [dillone@chesterfield.gov](mailto:dillone@chesterfield.gov); Beverly Wood (Generation - 3); Chris Dibble (Generation - 3); Ginger Y Phelps (Generation - 34); Michael J Winters (Generation - 34); Dennis A Slade (Services - 6); Dell Cheatham (Services - 6); [Jeremy.Kazio@deq.virginia.gov](mailto:Jeremy.Kazio@deq.virginia.gov); McGrath, Daniel; Dunn, Scott; [smedleys@chesterfield.gov](mailto:smedleys@chesterfield.gov)

**Subject:** [External] Chesterfield Power Station EAP Tabletop

**Start:** Wednesday, December 20, 2017 9:00:00 AM

**End:** Wednesday, December 20, 2017 12:00:00 PM

**Location:** Chesterfield Power Station

Hello Everyone,

On behalf of Dominion Energy, we are inviting you to participate in Chesterfield Power Station's 2017 Emergency Action Plan Table Top Drill for the station's Upper Ash Pond and Lower Ash Pond dams, which is scheduled for December 20, 2017 at 09:00. Please respond to the invitation so we know who will be attending. Should additional staff of your departments wish to attend, please provide me with their names as well. We intend to conduct a short site visit of the Upper and Lower Ash Pond dams, so please bring your Personal Protective Equipment (PPE), which at minimum should include steel toe boots, hard hat and safety glasses. The station's address is provided below, should you need to contact me, please call my cell 757-778-7337. We look forward to meeting everyone next week!

Chesterfield Power Station  
500 Coxendale Road  
Chester, VA 23836

Thanks,  
Jessica Kelly

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**Appendix B**  
EAP Annual Meeting Sign-in Sheet

Chesterfield Power Station Upper and Lower Ash Ponds  
Emergency Action Plan Training and Tabletop Discussion  
December 20, 2017  
Sign-In Sheet

Name	Agency/Company	Email Address	Telephone Number
Jessica Kelly	Golden Associates	jessica.e.kelly@dom.com	757-778-7337
Mollie Sprouse	Dominion/CPS	mollie.s.sprouse@dominionenergy.com	804-629-2516
CORNELIUS LACKS	Dam/CPS	CORNELIUS LACKS@dominionenergy.com	604/205-8076
THOMAS JORDAN	VDIEM   Responasie Programs	TOM.JORDAN@VDIEM.VIRGINIA.GOV	804-932-3197
* ROBERT PAXTON	VDIEM - I/M/D (Reg Top)	ROBERT.PAXTON@VDIEM.VIRGINIA.GOV	901 804-629-4881
Andrew Delholt	Dom / CPS	andrew.w.delholt@dom.com	217 1504
* Emily Ashley Dillon	CHEMS	dillonew@chesterfield.com	746 7068
Jeremy Puffa	CHESTERFIELD ENERGY	PUFFAJ@chesterfield.com	748-1024
SCOTT DUNN	CHESTERFIELD ENGINEERING	DUNNS@CHESTERFIELD.COM	748-1030
* Steve Tubman	VA DEQ	steve.tubman@DEQ.virginia.gov	627-1057
Dell Chenitham	Dominion Corp	dellochenitham@dominionenergy.com	801-273-2988
Dennis Stroh	" "	dennis.a.stroh@dominionenergy.com	804 273-2692
Jeremy Kazio	DEQ	jeremy.kazio@deq.virginia.gov	801-527-5042
* MARK KILLGORE	DCR DAM SAFETY	MARK.KILLGORE@DCR.VIRGINIA.GOV	804 396 5346
Mike Winters	PGE	mic1082@dom.com	804-347-9451
Chris Dibble	Dominion Energy	chris.dibble@dominionenergy.com	757-503-0040
Beverly Wood	Dominion Energy	beverly.wood@dominionenergy.com	804-196-6350

\* Notes Reviewed copy of EAPs.