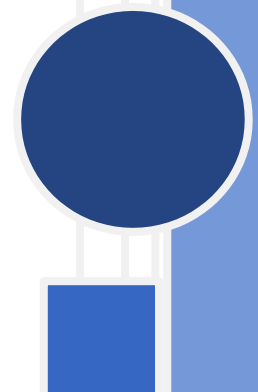




# **Emergency Action Plan ANNUAL FACE-TO-FACE MEETING REPORT - 2017**

Virginia Electric and Power Company  
Possum Point Power Station  
Ash Pond - D  
19000 Possum Point Road  
Dumfries, Virginia 22026

December 8, 2017



## **Purpose**

This Emergency Action Plan (EAP) Annual Face-to-Face Meeting Report for the Possum Point Power Station Pond D (Registered Dam Inventory #15320) is produced by Virginia Electric and Power Company d/b/a Dominion Energy Virginia to comply with 40 CFR § 257.105(f)(7). This report documents the annual meeting between representatives of the owner and local emergency responders as required by 40 CFR § 257.73(a)(3)(i), which was held November 17, 2017.

## **Attendance**

All parties on the EAP Stage II/III notification flowchart were invited and encouraged to attend; however attendance from select station personnel was mandatory. Copies of the EAP meeting invitation and sign-in sheet identifying the attendees are included as attachments A and B.

## **Description of Annual Face-to-Face Meeting**

The annual meeting was conducted to review and verify lines of communication, phone numbers, personnel roles, and responsibilities in the EAP.

The meeting covered the following items:

- Introduction
- Contact Information
- Purpose and Content of the Emergency Action Plan (EAP)
- Responsibilities
- Overview of Pond D (including site tour)
- Potential Dam Failure and Inundation
- Tabletop Training Exercises
- Contact Information

## **Appendix A**

EAP Annual Meeting Invitation

## **Appendix B**

EAP Annual Meeting Sign-in Sheet

**Appendix A**  
EAP Annual Meeting Invitation

**From:** [Jeffrey R Marcell \(Generation - 3\)](#)  
**To:** ["Kelly, Jessica"](#); [Kristin M Long \(Generation - 34\)](#); ["Adkins, Matthew"](#); ["zhengang.wang@dcr.virginia.gov"](#); ["McCauley, Matthew J."](#); [Jeffrey S Richey \(Generation - 34\)](#); [Jeffrey C Heffelman \(Generation - 3\)](#); [Shaikh Z Rahman \(Generation - 34\)](#); ["Jake.Kezele@vdem.virginia.gov"](#); ["Misner, Brian M."](#)  
**Cc:** ["McGrath, Daniel"](#); [Michael J Winters \(Generation - 34\)](#); ["Alex Rigby"](#); [Dell Cheatham \(Services - 6\)](#); [Dennis A Slade \(Services - 6\)](#)  
**Subject:** PP D Pond EAP Tabletop Drill  
**Start:** Friday, November 17, 2017 9:00:00 AM  
**End:** Friday, November 17, 2017 12:00:00 PM  
**Location:** Possum Point Prince William Room

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To help facilitate attendance by PWC Department of Emergency Management personnel and satisfy a PWC objective, this meeting is being moved to Friday, 11/17.

The earlier start and end times will allow folks adequate travel time on Friday in Northern Virginia before a holiday week.

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Annual Emergency Action Plan Tabletop Exercise for PP D Pond

Physical Address: 19000 Possum Point Road, Dumfries VA 22026

The Possum Point Power Station is located at the end of Possum Point Road, some GPS Apps stop short of the end of the road. Check in with station security, receive directions to park in the Annex Lot (remember to pull forward or Back in when parking). Possum Point personnel will meet visitors in the lobby of the Admin Building.

We will meet in the Prince William Room on the 2nd Floor of the Admin Bldg, have introductions, go on a driving tour of the Ash Pond facilities, and come back to the meeting room for the exercise.

**Appendix B**  
EAP Annual Meeting Sign-in Sheet

