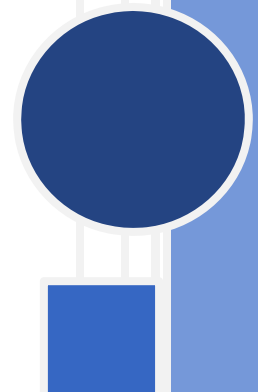




# **Emergency Action Plan ANNUAL FACE-TO-FACE MEETING REPORT - 2019**

Virginia Electric and Power Company  
Possum Point Power Station  
19000 Possum Point Road  
Dumfries, Virginia 22026

December 12, 2019



## **Purpose**

The Emergency Action Plan (EAP) Annual Face-to-Face Meeting Report for the Possum Point Power Station Pond D (Registered Dam Inventory #153020), Pond ABC (Registered Dam Inventory #153001), and Pond E (Registered Dam Inventory #153021) is produced by Virginia Electric and Power Company d/b/a Dominion Energy Virginia to comply with 40 CFR 257.105(f)(7). This report documents the annual meeting between representatives of the owner and the local emergency responders as required by 40 CFR 257.73(a)(3)(i) and 40 CFR § 257.100(e)(3)(iii), which was held December 10, 2019.

## **Attendance**

All parties on the Stage II/III notification flowchart were invited and encouraged to attend; however attendance from select station personnel was mandatory. Copies of the EAP meeting invitation and sign-in sheet identifying the attendees are included as attachments A and B.

## **Description of Annual Face-to-Face Meeting**

The annual meeting was conducted to verify lines of communication, phone numbers, personnel roles, and responsibilities in the EAP.

The meeting included site tour and the discussion of the following items:

- Introduction
- Contact Information
- Purpose and Content of the Emergency Action Plan (EAP)
- Responsibilities
- Overview (including site tour)
  - Pond ABC
  - Pond D
  - Pond E
- Potential Dam Failure and Inundation
- Tabletop Training Exercises
- Contact Information

## **Appendix A**

EAP Annual Meeting Invitation

## **Appendix B**

EAP Annual Meeting Sign-in Sheet

**Appendix A**  
EAP Annual Meeting Invitation

**From:** Keane, Ashley

**Sent:** Tuesday, December 03, 2019 8:30 AM

**To:** Keane, Ashley; Kevin M Bishoff; Sean Q Iseminger; [richard.doucette@deq.virginia.gov](mailto:richard.doucette@deq.virginia.gov); Kezele, Jason (VDEM); Wang, Zhengang (DCR); [ksmith7@pwcgov.org](mailto:ksmith7@pwcgov.org); Misner, Brian; Shaikh Z Rahman; Dennis A Slade; Erin L Heath; Jeffrey R Marcell; McGrath, Daniel; Long, Kristin; Dana West; [william.f.reed@dominionenergy.com](mailto:william.f.reed@dominionenergy.com)

**Subject:** FW: Possum Point Power Station Annual EAP Tabletop

**When:** Tuesday, December 10, 2019 9:30 AM-11:30 AM (UTC-05:00) Eastern Time (US & Canada).

**Where:** Possum Point Power Station

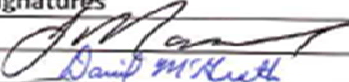
Hello Everyone,

You are invited to participate in Possum Point Power Station's 2019 Table Top Drill, which is scheduled for December 10, 2019 at 9:30am. Please respond to the invitation so we know who will be attending. Should additional staff from your departments wish to attend, please provide me with their names prior to the Table Top exercise. We intend to conduct a short site visit of the Station's Ponds and Dams, so please bring your Personal Protective Equipment (PPE), which at minimum should include steel toes, hard hat and safety glasses. The station's address is provided below, should you need to contact me, please call my cell (804) 258-3436. We look forward to seeing everyone on the December 10<sup>th</sup>.

Possum Point Power Station  
19000 Possum Point Road  
Dumfries, VA 22026

Thanks,  
Ashley Keane

**Appendix B**  
EAP Annual Meeting Sign-in Sheet

Names (print)	Email	Phone Number	Signatures
JEFF MARCELL	jeffrey.c.marcell@dominionenergy.com	703 441 3813	
Dan McGrath	dmcgrath@golder.com	804 358-7900	David McKeith
SHAIKH RAHMAN	SHAIKH.E.RAHMAN@DOM.COM	804 387 8263	L. Rahman
Dana West	dana.west@dominionenergy.com	703 1067 0539	D. West
Ashley Keane	akeane@golder.com	804-258-3436	Ashley Keane
Kevin Bischoff	kbischoff@dominionenergy.com	140-259-0384	Kevin Bischoff
Erin Heath	erin.l.heath@dominionenergy.com	804-941-0080	Erin Heath