

**DOMINION ENERGY VIRGINIA
EDI TRADING PARTNER SET-UP FORM**

Instructions: Complete this form and promptly return to Dominion Energy Virginia to establish connectivity for EDI Testing.

Fax this form to (804) 819-2746 to the attention of Electric Supplier Relations and mail the original to:

Electric Supplier Relations
Dominion Energy Virginia
P. O. Box 26666
Richmond, VA 23261-6666

Dated : _____

To be effective : _____

(Completed by Dominion Energy Virginia)

<i>Company / Trading Partner Information (please print)</i>		
Company Name _____		
Mailing Address _____ _____		
City _____	State _____	Zip _____
Business Contact Name _____		
Title _____		
Phone Number () _____	Fax Number () _____	
Email Address _____		
Technical Contact Name _____		
Title _____		
Phone Number () _____	Fax Number () _____	
Email Address _____		
<i>EDI Identification (please print)</i>		
Dun and Bradstreet Number (Duns or Duns+4) _____		
VAN _____		
VAN Account Number _____		
Mailbox ID _____		
Broker/ EDI Agent (if applicable) _____		
	Test	Production
ISA Qualifier		
ISA ID		
GS ID		

**DOMINION ENERGY VIRGINIA
EDI TRADING PARTNER SET-UP FORM**

OTHER INFORMATION

Functional Acknowledgment – (EDI 997) are required for all transactions!

Accepted:	“A” – 997 Accept AK1,AK9 Required
Accepted with Error:	“E” – 997 accept with Error AK1, AK2, AK3, AK4, AK5, AK9 (required)
Rejected:	“R” – 997 Reject AK1, AK2, AK3, AK4, AK5, AK9 (required)