

INSTRUCTIONS FOR INITIAL ASSESSMENT

This form must be completed and submitted for all projects in the Non-Residential Lighting Systems and Controls Program. You can only begin work through a participating contractor after your initial assessment is reviewed.

1. CHECK PROJECT AND EQUIPMENT ELIGIBILITY

- Read all Terms and Conditions carefully to confirm your eligibility to participate in the Non-Residential Lighting Systems and Controls Program. Visit DominionEnergy.com to view the full list of qualifying measures and to select a participating contractor.

2. SUBMIT AN INITIAL ASSESSMENT TO RESERVE FUNDING

- Wait until you receive notice that the initial assessment has been reviewed before starting your project with the participating contractor. You will receive a confirmation stating your project has been reviewed and the amount of rebate incentive reserved.
- All projects involving exterior lights (Measures 45, 48 to 53) will be contacted for an on-site visit.

3. INSTALL EQUIPMENT OR PERFORM PROJECT WORK

- The incentive reservation allows 120 days to complete your project. You can only submit a rebate application when the project is complete. Contact us if you think your project will require more than 120 days.

4. SUBMIT A REBATE APPLICATION

- Visit DominionEnergy.com to download the rebate application. Read all instructions carefully and submit your rebate application including additional requested information within 45 days of the service date.

SUBMIT IN ONE OF THREE WAYS:

Email: NRLighting@Honeywell.com

Fax: 804-515-1587

Mail: Honeywell Smart Energy

7870 Villa Park Drive, Suite 800 • Richmond, VA 23228

TERMS AND CONDITIONS

These terms and conditions apply to the Non-Residential Lighting Systems and Controls Program ("Program"). The Program has been approved by the North Carolina Utilities Commission.

Any reference in these documents to "Dominion," "Dominion Energy," or "Dominion Energy North Carolina" should be read as a reference to Virginia Electric and Power Company d/b/a Dominion Energy North Carolina, as well as its authorized agents and contractors.

ENROLLMENT QUALIFICATIONS AND REQUIREMENTS FOR PARTICIPATION

1. Service must be performed **on or after January 1, 2020**.
2. Program participant must be a Dominion non-residential customer ("Customer") who is not exempt by statute, not under special contract, has not elected to opt-out of paying the DSM rider, is responsible for the electric bill, and is the owner of the facility or reasonably able to secure permission to complete measures.
3. Customer is eligible for more than one rebate per location during the program time period, except as stated below.
4. Customer who has previously received a rebate for the Non-Residential Lighting Systems and Controls Program is not eligible to receive another rebate for installing the same measure on the same fixture or lamp that previously received an incentive.
5. Work must be completed by a participating contractor that is in Dominion's network for this program when the work begins.
6. Dominion and/or its designees including program administrators and evaluation contractors reserve the right to review installations to verify completion and measure energy savings to ensure compliance with all program requirements. Such reviews will be made at a time convenient to the applicant. Denial of such verification or misrepresentation of installation location or measure eligibility may result in forfeiture of the rebate.
7. Service must be completed in accordance with all laws, codes and other requirements applicable under federal, state and local authority.
8. The Customer understands that they may be contacted by Dominion via survey or questionnaire to provide feedback regarding Customer satisfaction with the program.

PAYMENT

1. **Rebate application must be submitted within 45 days of the service date.** It is the customer's responsibility to assure that all requirements of the rebate are met. Failure to provide any of the required information will delay application processing and could result in non-payment.
2. Rebate payments are based on the date of service. Customers must abide by the rules and rebate levels in effect on the date of service.

3. Payment will be issued to the account holder and mailing address on record with the utility unless the Customer has authorized in writing that payment be made to the contractor specified in this document.
4. **Please allow up to 90 days from the date all required information is received to process your rebate.**
5. Customer is urged to seek appropriate consultation concerning any tax liabilities that could be associated with the receipt of the rebate.

OTHER REQUIREMENTS

1. Program procedures, requirements and rebate levels are subject to change or cancellation without notice and are subject to program funds being available and regulatory approval.
2. Dominion, its parents, subsidiaries, employees, affiliates and agents assume no responsibility for, and make no representations (express or implied) about, the performance of the equipment or equipment warranty, the quality of the work, labor and/or materials supplied, and/or the acts or omissions of the participating contractor.
3. By participating in this Program, the Customer hereby agrees to indemnify, defend and hold harmless Dominion, its parents, subsidiaries, employees, affiliates and agents from any and all liability associated with the Program. Dominion shall not be liable for loss or damage to any person or property whatsoever, resulting directly or indirectly from participation in this Program.
4. Dominion retains all rights to energy and demand savings resulting from measures installed under this Program for a maximum of four years. Dominion has the exclusive right to enroll, nominate, or offer a bid for energy or demand reductions resulting from measures installed under this Program into load management programs, demand response programs, or auctions operated by PJM Interconnection, L.L.C. ("PJM"), the regional electric transmission entity of which the Company is a member. Customer's participation in the program means that the Customer is consenting to Dominion sharing the Customer's pertinent information with PJM, Dominion's agents and contractors, including, but not limited to, its implementing contractors and its measurement and verification vendor. Pertinent customer information includes, but is not limited to, account holder name, account number, energy usage and billing information, address, other contact information, measures installed, period of installation, demand/energy reductions resulting from measures installed under this Program and the technical basis for such reductions, loss factors, coincidence factors, interactive factors, building type and other information necessary to implement and monitor the Program including other information as required by PJM or any other regulatory authority.
5. These Program specific terms and conditions are in addition to the terms and conditions of service currently on file with the North Carolina Utilities Commission and contained in any agreement between the Customer and a Program vendor.

North Carolina Non-Residential Lighting Systems and Controls Program INITIAL ASSESSMENT FOR NORTH CAROLINA

APPLICATION CHECKLIST

Complete the checklist below and submit all required documents. Rebate cannot be processed with any missing information or blank fields.

Who is submitting this initial assessment? Customer Contractor

I _____ (YOUR INITIALS) **HAVE READ THE INSTRUCTIONS AND TERMS AND CONDITIONS ON PAGE 1.**

- Completed and signed the initial assessment for each utility account.
- Attached a copy of the product specification sheet for each lighting measure.
- Attached a copy of the Dominion Energy bill for each utility account

✓ Submit in one of three ways:

1. Email: NRLighting@Honeywell.com
2. Fax: 804-515-1587
3. Mail: Honeywell Smart Energy
7870 Villa Park Drive, Suite 800
Richmond, VA 23228

CUSTOMER DETAILS

Service Name on Dominion Energy Account:	Dominion Energy Account Number:												
Service Address:	<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"> <tr> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> </tr> </table>												
City:	State:	Zip Code:											
Key Contact Name:													
Email Address:													
Phone Number:													
Please select one: <input type="checkbox"/> own <input type="checkbox"/> lease this non-residential facility.													

By signing this application, I agree to the above terms and conditions. I certify that I am the Dominion Energy North Carolina customer and owner or lessee of the business described above, and that I am authorized to take action on the Dominion Energy account listed above.

Customer Name (please print)
Customer Signature
Date

CONTRACTOR DETAILS

Company Name:			
Technician Name:	Estimated Service Start Date:		
Company Street Address		Estimated Date of Service Completion:	
City:	State:	Zip Code:	
Company Phone:	Email Address:		

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Building Type (Select one)

<input type="checkbox"/> Education – College and University	<input type="checkbox"/> Food Sales – Grocery	<input type="checkbox"/> Lodging – Hotel, Motel, Dormitory	<input type="checkbox"/> Public Assembly	<input type="checkbox"/> Warehouse and Storage
<input type="checkbox"/> Education – Elementary and Middle School	<input type="checkbox"/> Food Service – Fast Food	<input type="checkbox"/> Mercantile – Mall	<input type="checkbox"/> Public Order and Safety – Police and Fire Station	<input type="checkbox"/> Service – Beauty, Auto Repair Workshop, etc.
<input type="checkbox"/> Education – High School	<input type="checkbox"/> Food Service – Full Service	<input type="checkbox"/> Mercantile – Retail (not mall)	<input type="checkbox"/> Religious Worship	
<input type="checkbox"/> Food Sales – Convenience Store	<input type="checkbox"/> Health Care – Inpatient	<input type="checkbox"/> Office – Large (≥40,000 sq ft)	<input type="checkbox"/> Other _____	
<input type="checkbox"/> Food Sales – Gas Station Convenience Store	<input type="checkbox"/> Health Care – Outpatient	<input type="checkbox"/> Office – Small (<40,000 sq ft)		

T8s, T5s and LEDs

Rebate cannot be processed with any missing information. All fields marked with an asterisk (*) are optional. Please use a new line if you have a different fixture type (existing and new) and/or a different model number on your new fixture. If you are able to capture serial numbers for your fixtures, please enter them on the Data Sheet on Page 7 of the application.

Item No. (on Rebate Chart)	Existing Fixture Type (Provide details)	Existing Quantity	Existing Wattage	New Fixture Type (Provide details)	New Quantity	New Wattage	New Fixture Model No*
1.							
	Location (Indicate quantity in box): <input type="checkbox"/> Garage <input type="checkbox"/> Exit Sign <input type="checkbox"/> Stairwell <input type="checkbox"/> Interior Light (except exit light) <input type="checkbox"/> Exterior Light (except garage)						
	Reason for Work Done: <input type="checkbox"/> Retrofit Early Replacement <input type="checkbox"/> Retrofit Replace Broken <input type="checkbox"/> New Construction: Light Power Density (0.01 to 3.00) – _____ Watt/sq ft						
2.							
	Location (Indicate quantity in box): <input type="checkbox"/> Garage <input type="checkbox"/> Exit Sign <input type="checkbox"/> Stairwell <input type="checkbox"/> Interior Light (except exit light) <input type="checkbox"/> Exterior Light (except garage)						
	Reason for Work Done: <input type="checkbox"/> Retrofit Early Replacement <input type="checkbox"/> Retrofit Replace Broken <input type="checkbox"/> New Construction: Light Power Density (0.01 to 3.00) – _____ Watt/sq ft						
3.							
	Location (Indicate quantity in box): <input type="checkbox"/> Garage <input type="checkbox"/> Exit Sign <input type="checkbox"/> Stairwell <input type="checkbox"/> Interior Light (except exit light) <input type="checkbox"/> Exterior Light (except garage)						
	Reason for Work Done: <input type="checkbox"/> Retrofit Early Replacement <input type="checkbox"/> Retrofit Replace Broken <input type="checkbox"/> New Construction: Light Power Density (0.01 to 3.00) – _____ Watt/sq ft						
4.							
	Location (Indicate quantity in box): <input type="checkbox"/> Garage <input type="checkbox"/> Exit Sign <input type="checkbox"/> Stairwell <input type="checkbox"/> Interior Light (except exit light) <input type="checkbox"/> Exterior Light (except garage)						
	Reason for Work Done: <input type="checkbox"/> Retrofit Early Replacement <input type="checkbox"/> Retrofit Replace Broken <input type="checkbox"/> New Construction: Light Power Density (0.01 to 3.00) – _____ Watt/sq ft						
5.							
	Location (Indicate quantity in box): <input type="checkbox"/> Garage <input type="checkbox"/> Exit Sign <input type="checkbox"/> Stairwell <input type="checkbox"/> Interior Light (except exit light) <input type="checkbox"/> Exterior Light (except garage)						
	Reason for Work Done: <input type="checkbox"/> Retrofit Early Replacement <input type="checkbox"/> Retrofit Replace Broken <input type="checkbox"/> New Construction: Light Power Density (0.01 to 3.00) – _____ Watt/sq ft						
6.							
	Location (Indicate quantity in box): <input type="checkbox"/> Garage <input type="checkbox"/> Exit Sign <input type="checkbox"/> Stairwell <input type="checkbox"/> Interior Light (except exit light) <input type="checkbox"/> Exterior Light (except garage)						
	Reason for Work Done: <input type="checkbox"/> Retrofit Early Replacement <input type="checkbox"/> Retrofit Replace Broken <input type="checkbox"/> New Construction: Light Power Density (0.01 to 3.00) – _____ Watt/sq ft						
7.							
	Location (Indicate quantity in box): <input type="checkbox"/> Garage <input type="checkbox"/> Exit Sign <input type="checkbox"/> Stairwell <input type="checkbox"/> Interior Light (except exit light) <input type="checkbox"/> Exterior Light (except garage)						
	Reason for Work Done: <input type="checkbox"/> Retrofit Early Replacement <input type="checkbox"/> Retrofit Replace Broken <input type="checkbox"/> New Construction: Light Power Density (0.01 to 3.00) – _____ Watt/sq ft						

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Occupancy Sensors (Measures 96 to 98)

Rebate cannot be processed with any missing information. All fields marked with an asterisk (*) are optional. If you are able to capture serial numbers for your fixtures, please enter them on the Data Sheet on Page 7 of the application.

Item No. (on Rebate Chart)	New Quantity	New Fixture Model No*	Occupancy Sensor Connected Load (0 to 1,000)
1.			Watts
	Location (Indicate quantity in box): <input type="text"/> Garage <input type="text"/> Exit Sign <input type="text"/> Interior Light (except exit light) <input type="text"/> Exterior Light (except garage)		Reason for Work Done: <input type="checkbox"/> Retrofit Early Replacement <input type="checkbox"/> Retrofit Replace Broken <input type="checkbox"/> New Construction: Light Power Density (0.01 to 3.00) _____ Watt/sq ft
2.			Watts
	Location (Indicate quantity in box): <input type="text"/> Garage <input type="text"/> Exit Sign <input type="text"/> Interior Light (except exit light) <input type="text"/> Exterior Light (except garage)		Reason for Work Done: <input type="checkbox"/> Retrofit Early Replacement <input type="checkbox"/> Retrofit Replace Broken <input type="checkbox"/> New Construction: Light Power Density (0.01 to 3.00) _____ Watt/sq ft
3.			Watts
	Location (Indicate quantity in box): <input type="text"/> Garage <input type="text"/> Exit Sign <input type="text"/> Interior Light (except exit light) <input type="text"/> Exterior Light (except garage)		Reason for Work Done: <input type="checkbox"/> Retrofit Early Replacement <input type="checkbox"/> Retrofit Replace Broken <input type="checkbox"/> New Construction: Light Power Density (0.01 to 3.00) _____ Watt/sq ft
4.			Watts
	Location (Indicate quantity in box): <input type="text"/> Garage <input type="text"/> Exit Sign <input type="text"/> Interior Light (except exit light) <input type="text"/> Exterior Light (except garage)		Reason for Work Done: <input type="checkbox"/> Retrofit Early Replacement <input type="checkbox"/> Retrofit Replace Broken <input type="checkbox"/> New Construction: Light Power Density (0.01 to 3.00) _____ Watt/sq ft
5.			Watts
	Location (Indicate quantity in box): <input type="text"/> Garage <input type="text"/> Exit Sign <input type="text"/> Interior Light (except exit light) <input type="text"/> Exterior Light (except garage)		Reason for Work Done: <input type="checkbox"/> Retrofit Early Replacement <input type="checkbox"/> Retrofit Replace Broken <input type="checkbox"/> New Construction: Light Power Density (0.01 to 3.00) _____ Watt/sq ft

Item No. (on Rebate Chart)	New Quantity	New Fixture Model No*	Occupancy Sensor Connected Load (0 to 1,000)
6.			Watts
	Location (Indicate quantity in box): <input type="text"/> Garage <input type="text"/> Exit Sign <input type="text"/> Interior Light (except exit light) <input type="text"/> Exterior Light (except garage)		Reason for Work Done: <input type="checkbox"/> Retrofit Early Replacement <input type="checkbox"/> Retrofit Replace Broken <input type="checkbox"/> New Construction: Light Power Density (0.01 to 3.00) _____ Watt/sq ft
7.			Watts
	Location (Indicate quantity in box): <input type="text"/> Garage <input type="text"/> Exit Sign <input type="text"/> Interior Light (except exit light) <input type="text"/> Exterior Light (except garage)		Reason for Work Done: <input type="checkbox"/> Retrofit Early Replacement <input type="checkbox"/> Retrofit Replace Broken <input type="checkbox"/> New Construction: Light Power Density (0.01 to 3.00) _____ Watt/sq ft
8.			Watts
	Location (Indicate quantity in box): <input type="text"/> Garage <input type="text"/> Exit Sign <input type="text"/> Interior Light (except exit light) <input type="text"/> Exterior Light (except garage)		Reason for Work Done: <input type="checkbox"/> Retrofit Early Replacement <input type="checkbox"/> Retrofit Replace Broken <input type="checkbox"/> New Construction: Light Power Density (0.01 to 3.00) _____ Watt/sq ft
9.			Watts
	Location (Indicate quantity in box): <input type="text"/> Garage <input type="text"/> Exit Sign <input type="text"/> Interior Light (except exit light) <input type="text"/> Exterior Light (except garage)		Reason for Work Done: <input type="checkbox"/> Retrofit Early Replacement <input type="checkbox"/> Retrofit Replace Broken <input type="checkbox"/> New Construction: Light Power Density (0.01 to 3.00) _____ Watt/sq ft
10.			Watts
	Location (Indicate quantity in box): <input type="text"/> Garage <input type="text"/> Exit Sign <input type="text"/> Interior Light (except exit light) <input type="text"/> Exterior Light (except garage)		Reason for Work Done: <input type="checkbox"/> Retrofit Early Replacement <input type="checkbox"/> Retrofit Replace Broken <input type="checkbox"/> New Construction: Light Power Density (0.01 to 3.00) _____ Watt/sq ft

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Occupancy Sensors (Measure 99)

Rebate cannot be processed with any missing information. All fields marked with an asterisk (*) are optional. If you are able to capture serial numbers for your fixtures, please enter them on the Data Sheet on Page 7 of the application.

Item No. (on Rebate Chart)	New Quantity	New Fixture Model No*	Location (Indicate quantity per location)	Reason for Work Done (Check one)	Occupancy Sensor Connected Load (0 to 1,000)
1.			<input type="checkbox"/> Freezer <input type="checkbox"/> Refrigerator	<input type="checkbox"/> Retrofit Early Replacement <input type="checkbox"/> Retrofit Replace Broken <input type="checkbox"/> New Construction: Light Power Density (0.01 to 3.00) – _____ Watt/sq ft	Watts
2.			<input type="checkbox"/> Freezer <input type="checkbox"/> Refrigerator	<input type="checkbox"/> Retrofit Early Replacement <input type="checkbox"/> Retrofit Replace Broken <input type="checkbox"/> New Construction: Light Power Density (0.01 to 3.00) – _____ Watt/sq ft	Watts
3.			<input type="checkbox"/> Freezer <input type="checkbox"/> Refrigerator	<input type="checkbox"/> Retrofit Early Replacement <input type="checkbox"/> Retrofit Replace Broken <input type="checkbox"/> New Construction: Light Power Density (0.01 to 3.00) – _____ Watt/sq ft	Watts

Occupancy Sensors (Measure 100)

Item No. (on Rebate Chart)	Existing Fixture Type	Existing Quantity	Existing Wattage	New Quantity	New Wattage	New Low Power Wattage	New Fixture Model No*	Occupancy Sensor Connected Load (0 to 1,000)
1.								Watts
	Location: <input type="checkbox"/> Stairwell	Reason for Work Done (Check one): <input type="checkbox"/> Retrofit Early Replacement <input type="checkbox"/> Retrofit Replace Broken <input type="checkbox"/> New Construction: Light Power Density (0.01 to 3.00) – _____ Watt/sq ft						
2.								Watts
	Location: <input type="checkbox"/> Stairwell	Reason for Work Done (Check one): <input type="checkbox"/> Retrofit Early Replacement <input type="checkbox"/> Retrofit Replace Broken <input type="checkbox"/> New Construction: Light Power Density (0.01 to 3.00) – _____ Watt/sq ft						
3.								Watts
	Location: <input type="checkbox"/> Stairwell	Reason for Work Done (Check one): <input type="checkbox"/> Retrofit Early Replacement <input type="checkbox"/> Retrofit Replace Broken <input type="checkbox"/> New Construction: Light Power Density (0.01 to 3.00) – _____ Watt/sq ft						
4.								Watts
	Location: <input type="checkbox"/> Stairwell	Reason for Work Done (Check one): <input type="checkbox"/> Retrofit Early Replacement <input type="checkbox"/> Retrofit Replace Broken <input type="checkbox"/> New Construction: Light Power Density (0.01 to 3.00) – _____ Watt/sq ft						
5.								Watts
	Location: <input type="checkbox"/> Stairwell	Reason for Work Done (Check one): <input type="checkbox"/> Retrofit Early Replacement <input type="checkbox"/> Retrofit Replace Broken <input type="checkbox"/> New Construction: Light Power Density (0.01 to 3.00) – _____ Watt/sq ft						

