



House Line Installation Record – Gas

Residential

Instructions:

Email the completed form to ohioconstructionsupport@dominionenergy.com, or fax at 866-757-6099.

Questions? Email or call us at 888-619-0786, M-F, 7:00 AM - 5:30 PM.

For Dominion Energy Use Only

Date Record Received

Development/Project Name – If applicable		Date House Line Installed		
Customer Name				
Street Address				
City	State	Zip Code	Municipality	County
Building Type <input type="checkbox"/> Single-Family <input type="checkbox"/> Multi-Family		Installation Type <input type="checkbox"/> New <input type="checkbox"/> Replaced <input type="checkbox"/> Repaired		
Customer House Line Information (Piping system from meter outlet to appliances)				
Pressure Test Information – New House Lines				
Indicate type of test performed by checking the appropriate boxes.				
Test Performed:				
<input type="checkbox"/> 3 lbs. for 10 Minutes <input type="checkbox"/> Other (Specify) _____ PSI _____ Minutes				
A pressure test performed with a gauge shall be conducted at no less than 1.5 times the proposed working pressure but not less than 3 PSIG.				
Pressure Test Information – Existing House Lines				
<input type="checkbox"/> Operating Pressure for 3 minutes				
When re-establishing gas service, a pressure test performed with a gauge shall be conducted at operating pressure for a duration of no less than 3 minutes.				
Check, sign, and date below to acknowledge that the following items are required prior to Dominion Energy Ohio setting a meter:				
<input type="checkbox"/> All exterior House Line piping must be painted.				
<input type="checkbox"/> For New Construction, the House Line Installation Record will NOT be accepted by Dominion Energy Ohio until AFTER an application for natural gas service has been made for the premises.				
<input type="checkbox"/> Check box for multi-meter manifold installations only. Gas piping at multiple meter installations must be marked by metal tags designating the building or part of the building being supplied. Each unit/apartment must be clearly identified at the meter location with a permanent, weatherproof metal tag. The tag must contain the unit/apartment number as provided to Dominion in the application for service.				
<input type="checkbox"/> The person performing the installation or repairs ("installer") understands and agrees that by Dominion Energy Ohio setting the meter, Dominion Energy Ohio is not assuming nor accepting any responsibility or liability for the installation or repair work performed by the installer and that the installer remains solely responsible for any work performed other than the setting of the meter. Further, installer agrees to indemnify, hold harmless, and if requested, defend Dominion Energy Ohio, its officers, employees and agents from and against any and all liabilities, costs, claims, demands, fines, penalties, suits (including cost of defense), proceedings, actions, and causes of action, including reasonable attorneys' fees arising out of, or associated with, or related to the installation described herein.				
<input type="checkbox"/> By signing this form, the installer attests that they installed, or repaired, and tested the House Line in accordance with all applicable codes and standards.				
Date House Line Tested		Installer Phone Number		
House Line Installed/Replaced/Repaired and Tested by (Must be Legible)				
Signature		Date	Installer E-mail Address	
Installer Address	City		State	Zip Code