

Dominion Energy Instructional Guide for Completing Virginia Form NMIN

Complete Sections 1 through 4, sign the form at the bottom , and submit to Dominion Energy either by scanning and emailing to net.metering@dominionenergy.com , sending by US Mail to Dominion Energy, Net Metering, 600 Canal Place, 11th Floor, P.O. Box 26666, Richmond, VA 23261-6666

Section 1. Applicant Information Check: Ag Net Metering; Power Purchase Agreement ← 1

Name: [should match name of electric account holder] ← 2

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number(s): _____

Fax Number: _____ Email: _____ ← 3

Distribution Utility: Dominion Energy Account Number: _____

Energy Service Provider (ESP) (if different than electric distribution company): _____

ESP Account Number (if applicable): _____

Proposed Interconnection Date _____ ← 4

1 – For a traditional net metering arrangement leave both boxes un-checked. Use “Ag Net Metering” check box only if requesting that multiple existing meters be aggregated and net metered under one single account. Use “Power Purchase Agreement” only if requesting to execute a separate Power Purchase Agreement (PPA).

2 – The “Applicant” will typically be the same person or entity that the electric account is billed to, and the Applicant name should match that of the electric account holder.

3 – The “Account Number” should be the billing account number associated with the meter that the generation system will be physically interconnected with.

4 – “Proposed Interconnection Date” - target date for when the system will be completed and ready to energize.

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Section 2. Generator Information (Add sheets for multiple generating units.)

Owner and/or Operator Name (if different from Applicant):

[unless generation system will be owned by another entity enter "Same as Applicant"]

Business Relationship to Applicant:

Mailing Address:

City:

State:

Zip Code:

Phone Number(s):

Fax Number:

Email:

Street Address of Generating Unit: [Include unit #, suite #, or description if an accessory building]

City:

State:

Zip Code:

Fuel Type: [sunlight, wind, falling water, biomass, landfill gas, solid waste, other - describe]

Generator Manufacturer and Model:

Rated Capacity in kilowatts: AC

DC

Inverter Manufacturer and Model:

Battery Backup (circle one): Yes No

← 5
← 6
← 7

5 – For solar voltaic systems please provide the panel manufacturer, panel model number, and number of panels. Example: QCells Q.Pro-G4 260W (X 87)

6 – The “Rated Capacity in kilowatts AC” should reflect the actual expected maximum AC system output after all system de-rates have been applied. The “Rated Capacity in kilowatts DC” should reflect the total installed system nameplate capacity. Example: AC 19.8 kW DC 22.6 kW

7 – For solar voltaic systems please provide the inverter manufacturer, complete inverter model number, and number of inverters. Example: Solar Edge SE10000A-US (X 2).

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Section 3. Information for Facilities

Generator Type (circle one): Inverter Induction Synchronous

Frequency: 60 Hz; Number of phases (circle one): One Three

Rated Capacity: DC kW; AC apparent kVA; AC real kW;

Power factor %; AC voltage ; AC amperage

Facility schematic and equipment layout must be attached to this form.

For Single Phase Inverter Based Systems Under 25 kW Section 3 may be skipped

Section 4. Vendor Certification

The system hardware is listed by Underwriters Laboratories to be in compliance with UL 1741.

Signed (Vendor): _____ Date: _____

Name (printed): _____ Phone Number: _____

Company: _____ Email: _____

The "Vendor" is the entity who is providing the generation system equipment. Typically this will be the firm that is installing the solar system. For systems that are procured and/or installed by the Applicant simply state "By Applicant"

I hereby certify that, to the best of my knowledge, all of the information provided in this Notice is true and correct.

Signature of Applicant: _____ Date: _____

Applicant – please sign and date the notification at the bottom of the form

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Dominion Energy will send return confirmation that the Notification was received.

Dominion Energy will review specifications for the proposed generating system and determine if the system is compatible with the electric distribution grid and the existing electric distribution facilities serving the interconnection point.

When the review is completed, Dominion Energy will return a signed copy of the Notification along with any additional system protection requirements and/or required upgrades to the existing electric distribution facilities serving the interconnection point to enable completion of the interconnection.

Utility signature signifies only receipt of this form, in compliance with the Commission's net energy metering regulations, Regulation 20 VAC 5-315-30.

Signed (Utility Representative): _____ Date: _____

Please Note: A Net Metering Applicant is solely responsible for compliance with all applicable local zoning requirements, building codes, electrical codes, or any other codes or restrictions governing installation and operation of a generation system. Dominion Energy does not review or approve the system equipment selection, installation method, or installation location. Dominion only reviews the proposed interconnection for compatibility with the electric distribution system, based on UL1741/IEEE1547 standards.

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Complete Section 5 after the system is installed and ready for interconnection – resubmit the entire Notification form to Dominion Energy. Dominion Energy will complete the required metering work and return a separate written authorization to energize and operate the system

Section 5. Electrician Certification (If not electrician-installed, attach final electrical inspection.)

The system has been installed in accordance with the manufacturer's specifications as well as all applicable provisions of the National Electrical Code.

Signed (Licensed Electrician): _____ Date: _____
Name (printed): _____
License Number: _____ Phone Number: _____
Mail Address: _____
City: _____ State: _____ Zip Code: _____

In cases where the applicant or a licensed Virginia Class A or B General Contractor has installed the generation system, a copy of the final electrical inspection signed by the inspection authority may be provided as an alternative to the completion of this section of the Notification form.