

## INSTRUCTIONS FOR INITIAL ASSESSMENT

**This form must be completed and submitted for all projects in the Non-Residential Window Film Program. You can only begin work through a participating contractor after your initial assessment is reviewed.**

### 1. CHECK PROJECT AND EQUIPMENT ELIGIBILITY

- Read all Terms and Conditions carefully to confirm your eligibility to participate in the Non-Residential Window Film Program. Visit [DominionEnergy.com](http://DominionEnergy.com) to view the full list of qualifying measures and to select a participating contractor.

### 2. SUBMIT AN INITIAL ASSESSMENT TO RESERVE FUNDING

- Wait until you receive notice that the initial assessment has been reviewed before starting your project with the participating contractor. You will receive a confirmation stating your project has been reviewed and the amount of rebate incentive reserved.

### 3. INSTALL EQUIPMENT OR PERFORM PROJECT WORK

- The incentive reservation allows 120 days to complete your project. You can only submit a rebate application when the project is complete. Contact us if you think your project will require more than 120 days.

### 4. SUBMIT A REBATE APPLICATION

- Visit [DominionEnergy.com](http://DominionEnergy.com) to download the rebate application. Read all instructions carefully and submit your rebate application including additional requested information within 45 days of the service date.

**SUBMIT IN ONE OF THREE WAYS:**

Email: [NRWF@Honeywell.com](mailto:NRWF@Honeywell.com)

Fax: 804-515-1587

Mail: Honeywell Smart Energy

7870 Villa Park Drive, Suite 800 • Richmond, VA 23228

## TERMS AND CONDITIONS

These terms and conditions apply to the Non-Residential Window Film Program ("Program"). The Program has been approved by the Virginia State Corporation Commission.

Any reference in these documents to "Dominion," "Dominion Energy," or "Dominion Energy Virginia" should be read as a reference to Virginia Electric and Power Company d/b/a Dominion Energy Virginia, as well as its authorized agents and contractors.

### ENROLLMENT QUALIFICATIONS AND REQUIREMENTS FOR PARTICIPATION

1. Service must be performed on or after **October 1, 2019**.
2. Program participant must be a Dominion non-residential customer ("Customer") who is not exempt by statute, not under special contract, is responsible for the electric bill, and is the owner of the facility or reasonably able to secure permission to complete measures.
3. Customer is eligible for more than one rebate per location during the program time period, except as stated below.
4. Customer who has previously received a rebate for the Non-Residential Window Film Program is not eligible to receive another rebate for installing the same measure on the same window.
5. Work must be completed by a participating contractor that is in Dominion's network for this program when the work begins.
6. Dominion and/or its designees including program administrators and evaluation contractors reserve the right to review installations to verify completion and measure energy savings to ensure compliance with all program requirements. Such reviews will be made at a time convenient to the applicant. Denial of such verification or misrepresentation of installation location or measure eligibility may result in forfeiture of the rebate.
7. Service must be completed in accordance with all laws, codes and other requirements applicable under federal, state and local authority.
8. The Customer understands that they may be contacted by Dominion via survey or questionnaire to provide feedback regarding Customer satisfaction with the program.

### PAYMENT

1. **Rebate application must be submitted within 45 days of the service date.** It is the customer's responsibility to assure that all requirements of the rebate are met. Failure to provide any of the required information will delay application processing and could result in non-payment.
2. Rebate payments are based on the date of service. Customers must abide by the rules and rebate levels in effect on the date of service.

3. Payment will be issued to the account holder and mailing address on record with the utility unless the customer has authorized payment be made to the contractor specified in this document.

4. **Please allow up to 90 days from the date all required information is received to process your rebate.**

5. Customer is urged to seek appropriate consultation concerning any tax liabilities that could be associated with the receipt of the rebate.

### OTHER REQUIREMENTS

1. Program procedures, requirements and rebate levels are subject to change or cancellation without notice and are subject to program funds being available and regulatory approval.
2. Dominion, its parents, subsidiaries, employees, affiliates and agents assume no responsibility for, and make no representations (express or implied) about, the performance of the equipment or equipment warranty, the quality of the work, labor and/or materials supplied, and/or the acts or omissions of the participating contractor.
3. By participating in this Program, the Customer hereby agrees to indemnify, defend and hold harmless Dominion, its parents, subsidiaries, employees, affiliates and agents from any and all liability associated with the Program. Dominion shall not be liable for loss or damage to any person or property whatsoever, resulting directly or indirectly from participation in this Program.
4. Dominion retains all rights to energy and demand savings resulting from measures installed under this Program for a maximum of four years. Dominion has the exclusive right to enroll, nominate, or offer a bid for energy or demand reductions resulting from measures installed under this Program into load management programs, demand response programs, or auctions operated by PJM Interconnection, L.L.C. ("PJM"), the regional electric transmission entity of which the Company is a member. Customer's participation in the program means that the Customer is consenting to Dominion sharing the Customer's pertinent information with PJM, Dominion's agents and contractors, including, but not limited to, its implementing contractors and its measurement and verification vendor. Pertinent customer information includes, but is not limited to, account holder name, account number, energy usage and billing information, address, other contact information, measures installed, period of installation, demand/energy reductions resulting from measures installed under this Program and the technical basis for such reductions, loss factors, coincidence factors, interactive factors, building type and other information necessary to implement and monitor the Program including other information as required by PJM or any other regulatory authority.
5. These Program specific terms and conditions are in addition to the terms and conditions of service currently on file with the Virginia State Corporation Commission and contained in any agreement between the Customer and a Program vendor.

# Virginia Non-Residential Window Film Program

## INITIAL ASSESSMENT FOR VIRGINIA

**SUBMIT IN ONE OF THREE WAYS:**

1. Email: [NRWF@Honeywell.com](mailto:NRWF@Honeywell.com)
2. Fax: 804-515-1587
3. Mail: Honeywell Smart Energy • 7870 Villa Park Drive, Suite 800 • Richmond, VA 23228

CUSTOMER DETAILS

Service Name on Dominion Energy Account:

**Dominion Energy Account Number:**

Service Address:

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City:

State:

Zip Code:

Key Contact Name:

Email Address:

Phone Number:

Please select one: I  own  lease this non-residential facility.

*By signing this application, I agree to the above terms and conditions. I certify that I am the Dominion Energy Virginia customer and owner or lessee of the business described above, and that I am authorized to take action on the Dominion Energy account listed above.*

Customer Name (please print)

Customer Signature

Date

CONTRACTOR DETAILS

Company Name:

Technician Name:

Estimated Service Start Date:

Company Street Address

Estimated Date of Service Completion:

City:

State:

Zip Code:

Company Phone:

Email Address:

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## Window Data

**Rebate cannot be processed with any missing information.**

### All NORTH-Facing Windows

Window Film Type:  Low-E  Reflective  Spectrally Selective  
 Neutral  Dual Reflective  Outdoor Decorative

Window Type:  Single  Double

Glass Color:  Clear  Gray  Bronze  Green  Blue

Window Frame Type:  Metal  Vinyl  Wood  Fiberglass  Aluminum

Is Low-E present?  Yes  No

Total Sq Ft of Film Installed	SHGC Pre-Installation	SHGC Post-Installation	SHGC Improvement

### All EAST-Facing Windows

Window Film Type:  Low-E  Reflective  Spectrally Selective  
 Neutral  Dual Reflective  Outdoor Decorative

Window Type:  Single  Double

Glass Color:  Clear  Gray  Bronze  Green  Blue

Window Frame Type:  Metal  Vinyl  Wood  Fiberglass  Aluminum

Is Low-E present?  Yes  No

Total Sq Ft of Film Installed	SHGC Pre-Installation	SHGC Post-Installation	SHGC Improvement

### All WEST-Facing Windows

Window Film Type:  Low-E  Reflective  Spectrally Selective  
 Neutral  Dual Reflective  Outdoor Decorative

Window Type:  Single  Double

Glass Color:  Clear  Gray  Bronze  Green  Blue

Window Frame Type:  Metal  Vinyl  Wood  Fiberglass  Aluminum

Is Low-E present?  Yes  No

Total Sq Ft of Film Installed	SHGC Pre-Installation	SHGC Post-Installation	SHGC Improvement

### All SOUTH-Facing Windows

Window Film Type:  Low-E  Reflective  Spectrally Selective  
 Neutral  Dual Reflective  Outdoor Decorative

Window Type:  Single  Double

Glass Color:  Clear  Gray  Bronze  Green  Blue

Window Frame Type:  Metal  Vinyl  Wood  Fiberglass  Aluminum

Is Low-E present?  Yes  No

Total Sq Ft of Film Installed	SHGC Pre-Installation	SHGC Post-Installation	SHGC Improvement

## Building Data

Year Structure was Built	Total Sq Ft of Building	Cooling System Type	Cooling System Capacity Per Unit (Tons)	Heating System Type	Heating System Capacity Per Unit (Btu/hr)	Primary Heating Fuel
		<input type="checkbox"/> Air-Cooled Chiller <input type="checkbox"/> Water-Cooled Chiller <input type="checkbox"/> Rooftop DX <input type="checkbox"/> PTAC <input type="checkbox"/> PTHP <input type="checkbox"/> Hydronic Heat Pump		<input type="checkbox"/> Boiler <input type="checkbox"/> Furnace <input type="checkbox"/> PTAC <input type="checkbox"/> Heat Pump Packaged <input type="checkbox"/> PTHP <input type="checkbox"/> Heat Pump Split		<input type="checkbox"/> Electric <input type="checkbox"/> Non-Electric <input type="checkbox"/> None

Reason:  Retrofit  New Construction  Replace Deteriorated

### Building Type (Select one)

<input type="checkbox"/> Education – College and University <input type="checkbox"/> Education – Elementary and Middle School <input type="checkbox"/> Education – High School <input type="checkbox"/> Food Sales – Convenience Store <input type="checkbox"/> Food Sales – Gas Station Convenience Store <input type="checkbox"/> Food Sales – Grocery <input type="checkbox"/> Food Service – Fast Food <input type="checkbox"/> Food Service – Full Service <input type="checkbox"/> Health Care – Inpatient <input type="checkbox"/> Health Care – Outpatient <input type="checkbox"/> Other _____	<input type="checkbox"/> Lodging – Hotel, Motel, Dormitory <input type="checkbox"/> Mercantile – Mall <input type="checkbox"/> Mercantile – Retail (not Mall) <input type="checkbox"/> Office – Large (≥40,000 sq ft) <input type="checkbox"/> Office – Small (<40,000 sq ft) <input type="checkbox"/> Public Assembly <input type="checkbox"/> Public Order and Safety – Police and Fire Station <input type="checkbox"/> Religious Worship <input type="checkbox"/> Service – Beauty, Auto Repair Workshop, etc. <input type="checkbox"/> Warehouse and Storage
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### Rebate Data

**Final SHGC level after film installation must be ≤ 0.5 in order to be eligible for rebate.**

SHGC Improvement	Rebate Incentive
> 0.4	\$1.00 per sq ft x _____ sq ft = \$ _____
0.3 to 0.4	\$0.85 per sq ft x _____ sq ft = \$ _____
0.2 to < 0.3	\$0.65 per sq ft x _____ sq ft = \$ _____

Total Estimated Rebate: \$ \_\_\_\_\_