

ELECTRONIC PAYMENT REQUIREMENTS ACH B2B Processing in E-Box for CTX

Please email Dominion Energy at ACH@Domenergy.com prior to submitting your initial payment. This payment should range from \$0.01 to \$4.99. Include the following information in your email:

- Planned date of payment submission
- All account numbers, and payment amounts, that will be used in the payment file

Please retain a copy of your bank's flat 820 file should your payment reject. A representative from the ACH Support Desk will inform you of the initial payment results and assist you with analyzing the flat file should any changes be required by your bank.

ACH/CTX FORMAT

<p><u>Record 1</u> Follow NACHA formatting for CTX</p>
<p><u>Record 5</u> Follow NACHA formatting for CTX</p>
<p><u>Record 6</u> Follow NACHA formatting for CTX: <ul style="list-style-type: none"> • Dominion Energy company name (field 8, position 59-74) must be: 550196830-DOM </p>
<p><u>Record 7</u> Follow NACHA formatting for CTX:</p> <ul style="list-style-type: none"> • Addenda record must be a valid RMR or RMT segment with a valid qualifier (12, IV, etc.) • After the RMR/RMT segment, the payer customer account number will be mapped as remittance on the Biller's E-Box payment file • Individual dollar amounts for each customer account number must be in the RMR04 field and cannot be a zero or negative dollar amount • Bill date can be added as a suffix to the customer account number for payer internal tracking • If you must put a date subsequent to a 5 digit customer account number, then you must precede the customer account number with eight leading zeros <p>5 digit example <u>without</u> date: RMR*IV*53072**59242.36\ 5 digit example <u>with</u> date: RMR*IV*000000053072JUL20**59242.36\ 13 digit example <u>without</u> date: RMR*IV*8100052634965**59242.36\ 13 digit example <u>with</u> date: RMR*IV*8100052634965JUL20**59242.36\</p>
<p><u>Record 8</u> Follow NACHA formatting for CTX</p>
<p><u>Record 9</u> Follow NACHA formatting for CTX</p>